

Job posting  
December 4, 2017

**Community and Economic Development Coordinator and Main Street Director.**

The City of Pittsburg is soliciting resumes for the position of Community and Economic Development Coordinator. This position reports directly to the City Manager; serves as the coordinator of the City's community and economic development activities; responsible for recruiting new business and industry and actively promoting retention and expansion of existing businesses and industries; acts as Main Street Director and liaison to many civic groups; administers the City's Zoning Ordinance, comprehensive planning and all related activities; designs, coordinates and implements special activities and events; assists the City Manager in public information media and publicity related activities; coordinates and implements the City's tourism program and activities.

Minimum job requirements are a bachelors degree from an accredited university in the field of economics, planning, public administration, business administration or a related field. One to two years experience in a professional setting is required. Experience working in a municipal management or economic development environment is preferred. Completion of the Texas Basic Economic Development Course is preferred. Any combination of education, training, and experience that provides the required knowledge, skills and abilities. Starting salary is DOE \$35,000

Please send resumes to 200 Rusk St. Pittsburg, TX 75686.